

MINUTES OF THE GLADES COUNTY BOARD OF COUNTY COMMISSIONERS
BUDGET WORKSHOP HELD TUESDAY, JULY 8, 2014 AT 9:00 A.M. IN THE
COUNTY COMMISSIONERS MEETING ROOM, GLADES COUNTY COURTHOUSE,
MOORE HAVEN, FLORIDA

The Glades County Board of County Commissioners met on Tuesday, July 8, 2014 for a Budget Workshop at 9:00 a.m. with the following Commissioners present:

Donna Storter Long, Chairman
Tim Stanley, Vice Chairman
Paul Beck
Russell Echols
Crystal Drake

Others present:

Julie Mann Braddock, Administrative Secretary
Sandra H. Brown, Clerk of Court
Paul Carlisle, County Manager
Bob Jones, Public Safety Director
Tiffany Patterson, Finance Director
Brenda Choban, Assistant Finance Director
Avant Brown, County Road Superintendent
Pat Dobbins, Director – Glades County Health Department
Dawn Oliver, Court Administration
Jenny Allen, Community Development Department
Tycee Prevatt, Extension Agent
Joe Hosick, Hendry Glades Mental Health
Angie Snow Colegrove, Emergency Management Director
Terri Anascavage, E911 Coordinator
Tracy Whirls, EDC Director
Mary Booher, Library
17 citizens

Chairman Storter Long called the workshop to order at 10:15 a.m.

ANNUAL REPORT

County Manager Carlisle gave an overview of the Annual Report. He stated the County had received \$3.5 million in appropriations from the State for the Training Center at the Business Park. He stated the State had approved \$1 million for the SCRAP program for additional road maintenance and overlay. He stated the County had received a \$250,000.00 Storm water project grant to help offset some expenses at the Business Park. He stated the Army Corps of Engineers had finally issued the permit for the Moore Haven Canal project. He stated FDOT had agreed to spend approximately \$750,000.00 for the entrance way at the Americas Gateway facility, which would help bring the Travel Center to this site and an additional entrance into the Industrial Park off

of Highway 27. He stated the County had entered into an agreement with GSG for the MSBU study; however, the Board had voted not to pursue this item as of today. He stated the County had contracted with 3 engineering firms to allow for some diversity and experience with different firms. He stated the Board had enacted the Local Business preference which helped the local businesses and allowed them the opportunity to bid on projects that they may have not been able to bid on before. He stated Bob Jones had worked diligently on the courthouse renovations – the sound system in the Board room and the insulation to help reduce electric cost. He stated the Clerk’s Storage Building was now complete and would reduce the cost of warehouse storage. He stated the phone system was currently under an upgrade which would be complete by the end of the month. He stated the elevator was in compliance now. He stated a Community Development Block Grant had funded the new ADA doors at the courthouse, the Planning Department, and the Library. He stated the Board had voted to abate the impact fees for businesses which would further promote businesses to come into the County. He stated a new pavilion had been built at Washington Park and Washington Park. He stated the Board had finalized the contract with Wright Construction for the construction of the new Emergency Operations Center. He stated the ground breaking would be held on Saturday, July 26th at 11:00 a.m. He stated 2 key positions had been filled: a part time Code Enforcement Officer and a new Planning Director. He stated the Planning Director was working on getting the COMP Plan, Land Use maps, Flood Ordinance, and General Maintenance Ordinance up to date. He stated the County was looking forward to completing the construction of the new EOC building and getting the Training Center/Business Park opened and filled with tenants next year. He stated there were already several prospective businesses looking at the site. He stated the new Planning Director was working on the County’s minimum Building Standards Code. He stated the Board had adopted a Noise Ordinance and the Cemetery Ordinance would be coming back to the Board for approval within the next month. He suggested that the Board may want to consider amending their Tax Abatement Ordinance in the future because the State was now giving additional funding and a tax abatement. He stated the County provided 100% tax abatement and the businesses could get some of this money from the State. He stated Staff and the Board would also be considering any grants or funding opportunities that could help offset the current budget.

Chairman Storter Long stated most of the big ticket items that County Manager Carlisle had mentioned were not local tax dollars from ad valorem, these were grant funds. She suggested allowing the Constitutional Officers and State Agencies to go first.

BUDGET PRESENTATIONS

STATE ATTORNEY’S OFFICE \$10,610.00 *∅ change*

Raymond Rhodes, Executive Director – Twentieth Judicial Circuit, gave an overview of the Twentieth Judicial Circuit. He stated there were 2.5 full time positions in Glades County.

PUBLIC DEFENDER \$7,374.00 ↑ 2.42%

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Dale Blake, Director of Finance, stated the requested budget amount was \$7,374.00 which was a slight increase from last year's budget amount of \$7,200.00. He stated the Board had later restored the amount to last year's requested amount of \$8,431.00 which would indicate that this budget had been reduced from last year's amount.

Chairman Storter Long stated all of the figures were based upon last year's original budget request.

COURT ADMINISTRATION **\$20,120.00** ↑ **24.47%** *change*
1. **CIRCUIT JUDGE** **\$3,342.00** ↑ **.91%** *change*
2. **COUNTY JUDGE** **\$9,350.00** ↑ **15.49%** *change*

Dawn Oliver, Court Administration, explained the changes to these budgets. She stated a new server was needed and that the only increase was in the technology line item. She stated the Circuit Judge's budget had increased by \$30.00 for publications in order to meet the State Bar Association dues.

HEALTH DEPARTMENT **\$139,128.00** ∅ *change*

Pat Dobbins, Director – Hendry Glades Health Department, gave an update on things at the Health Department.

HOPE CONNECTIONS **\$22,080.00** ∅ *change*

Christina Rodriguez, Hope Connections, stated her agency was the designated lead agency and helped people over 60 years of age in the community. She gave a brief overview of the various services that Hope Connections provided.

SUNRISE COMMUNITY **\$4,375.00** **Not funded last year**

Debbie Grant, Administrative Assistant, stated there was no change in this budget. She gave an overview of the services provided by Sunrise Community.

Commissioner Echols reminded the Board that this budget had not been funded last year.

HENDRY/GLADES MENTAL HEALTH **\$25,000.00** ↑ **2400%**

Joe Hosick stated he had requested similar funding to the previous years. He stated this budget had been cut to \$1,000.00 last year and thanked the Board for budgeting \$25,000.00 this year.

Chairman Storter Long reminded Mr. Hosick that this budget was tentative.

Mr. Hosick gave an overview of the services provided over the past year and reminded the Board that his staff worked 35 hour work weeks with no retirement and no health insurance.

DISTRICT MEDICAL EXAMINER **\$42,365.00** ↓ **17.69%** *change*

Chairman Storter Long stated this budget was pro-rated and based on the amount of calls.

SOIL CONSERVATION **\$3,725.00** ↑ **67.42%** *change*

Randy Wagespac, Chairman of the Glades Soil and Water Conservation, stated he was asking for an increase of \$1,500.00 for secretarial services. He stated they would be losing Barbara Tillis who had been performing the secretarial duties and would need to hire someone else in the near future.

ECONOMIC DEVELOPMENT COUNCIL **\$41,560.00** ↑ **2.47%** *change*

Tracy Whirls, EDC Executive Director, stated she was requesting that the Board reinstate \$1,000.00 that had been cut in the previous year.

Commissioner Beck questioned the \$7,000.00 that had been added to this budget several years ago for Dr. Huysman's travel expenses to conferences. He asked if Dr. Huysman was still traveling.

Ms. Whirls stated he was still traveling and named several conferences that he had recently attended.

TAX COLLECTOR **\$430,557.00** ↑ **1.31%** *change*

Gail Jones, Tax Collector, stated her budget had increased by \$853.00 due to retirement increases; by \$1,698.00 for data processing software; and \$3,000.00 for attorney fees. She stated she had recently lost an employee but would be filling the position soon.

PROPERTY APPRAISER **\$586,253.00** ↑ **4.93%** *change*

Lorie Ward, Property Appraiser, stated her budget had increased by \$12,097.00 for retirement. She explained the need for additional software. She stated Field Inspection Tracking System (FITS) software would be more efficient and allow her to certify to the Tax Collector sooner and therefore the County could begin collecting taxes sooner. She explained the need for \$5,000.00 to remain in her budget for contingencies.

Commissioner Echols stated he would not support the contingency fund request for this budget or any other. He questioned the special pay line item.

Mrs. Ward explained that because of Marina's certification she was entitled to an additional \$1,000.00 in her salary which had to be shown as a separate line item.

SHERIFF **\$3,079,268.00** ↓ **.44%** *change*

Stuart Whiddon, Sheriff, stated his budget had remained the same as last year. He stated he did not yet know the increases or decreased to retirement, health insurance, or his salary.

Chairman Storter Long asked what the average inmate population was at the jail.

Sheriff Whiddon stated the average was 45 inmates.

CLERK OF COURTS \$399,328.00 ↑ 1.43% *change*

Sandra Brown, Clerk of Court, explained that the increase in her budget was due to the increase in retirement.

Chairman Storter Long asked how Ms. Brown's salary was split between the Board and the Court.

Ms. Brown stated her salary was split 50% Board and 50% Court.

Chairman Storter Long commented on the split for some of Ms. Brown's employees.

Ms. Brown stated she had 4.49 full time employees in the Finance Department that were paid 100% by the Board; Julie Braddock's salary was funded 44% by the Board and the Recording Clerk's salary was funded 75% by the Board.

PROBATION \$45,898.00 ↑ .34% *change*

County Manager Carlisle stated he had been discussing the Probation Officer's position with Mrs. Oliver at Court Administration. He stated it had been suggested that Mrs. Lanier's position be placed under the supervision of Court Administration. He stated Mrs. Lanier would receive the property training. He stated there would be some additional fees for access to information and an increase in Mrs. Lanier's salary. He stated these costs would be approximately \$10,000.00. He stated someone from Court Administration would be available to cover Mrs. Lanier's position for vacation or sick leave.

Mrs. Oliver stated most of the increase in this budget would be in the technology line item. She explained that a network would need to be installed and the additional equipment purchased. She stated the infrastructure was already here but would need to be upgraded. She stated there would be a slight salary increase and the benefits would remain the same. She explained that the salary increase would be due to statutory requirements and an increase in responsibilities.

Chairman Storter Long expressed concern with giving Mrs. Lanier and not any other employees.

Mrs. Oliver stated the increase in salary would be approximately \$4,000.00 per year.

Chairman Storter Long stated Glades County was the only county not under this program through Court Administration. She expressed concern with the County's liability.

County Manager Carlisle stated this change would protect the County and provide services that are needed. He urged the Commission to consider this option.

Mrs. Oliver stated an Interlocal Agreement would need to be signed, but not immediately.

County Manager Carlisle stated the Board could vote on the approval of the Interlocal Agreement at a later Board meeting.

Chairman Storter Long recessed the workshop at 11:50 a.m. and stated the workshop would reconvene at 1:00 p.m.

SUPERVISOR OF ELECTIONS \$211,043.00 ↓ 1.83% *change*

Holly Whiddon, Supervisor of Elections, explained that her retirement line item had increased slightly.

COUNTY MANAGER \$147,284.00 ↓ 20.68% *change*

County Manager Carlisle stated he had taken the Human Resources position out of his budget. He stated he had added funds for conferences, seminars, memberships, and dues which were not previously in the budget.

Chairman Storter Long stated travel and per diem had increased but nothing else.

HUMAN RESOURCES \$55,574.00 New Line Item

County Manager Carlisle stated this budget had been separated into a new line item. He stated there was not a lot of comparison to go by. He stated the office supplies line item had been questioned. He explained that there would be a lot of printing done this year with the new Employee Handbooks.

STATE AID TO LIBRARIES \$75,292.00 ↑ 2.44% *change*

Mary Booher, Librarian, stated she had changed a few things around. She stated she had added travel and per diem.

Chairman Storter Long questioned the decrease in regular salaries.

Mrs. Booher stated she had the same number of employees as last year.

Chairman Storter Long stated part time salaries had increased.

Mrs. Booher explained that this was due to an increase in minimum wage.

Tiffany Patterson, Finance Director, stated she had not received Mrs. Booher's request for an increase in travel and per diem.

County Manger Carlisle stated he would resend the budget sheets.

Chairman Storter Long asked the amount of the increase.

Mrs. Booher stated the increase was in the amount of \$1,000.00. She stated she had taken from other places and switched some of the funds around.

Chairman Storter Long stated the Board would need to look at a final version of this budget.

COUNTY AGRICULTURE EXTENSION \$93,315.00 ↓ 4.68% *change*

Tycee Prevatt, Extension Agent, stated she currently reached approximately 40% of the age eligible youth in the County with one or more the available programs. She stated the decrease in her budget was due to her obtaining her Master's Degree this past year.

Chairman Storter Long questioned the increase in the communications/freight services line item.

Mrs. Prevatt stated the office currently used Century Link for phone services.

Chairman Storter Long stated the budget had been amended to \$1,000.00 for rental and leases but nothing had been put in the approved budget.

Mrs. Prevatt stated she had changed copies this past year.

EMERGENCY MANAGEMENT

1. **EMERGENCY MANAGEMENT \$93,214.00 ↑ 1.22% *change***

2. **EMERGENCY - BASE GRANT \$105,807.00 ∅ *change***

3. **EMERGENCY MANAGEMENT – HAZ MAT \$1,190.00 ↑ 1.54% *change***

4. **EMERGENCY MANAGEMENT – TERRORISM
\$14,200.00 ↓ –20.68% *change***

Angela Snow-Colegrove, stated she had taken all of the salaries out of the Base Grant (EMPA). She stated the EMPG would be used for the operating grant. She stated she had moved some other line items around in order to get ready for the new EOC Building. She stated she added some funds to the Travel line item as well. She explained that 2 of the grants had gone up this year – the EMPG and Terrorism grants.

Vice Chairman Stanley asked why the Terrorism Grant had increased.

Mrs. Colegrove explained that this was a contracted grant. She stated some money had come off of the top of this grant last year to do a regional exercise. She stated this year it had gone back up to the normal amount. She stated this grant ranged from \$5,000.00 to \$25,000.00 each year.

VETERANS SERVICE OFFICER \$3,200.00 ∅ *change*

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County Manager Carlisle stated the Veterans Service Officer had requested \$3,200.00 this year. He stated these funds would cover the cost of the driver's fee for the transport van.

Mr. Jones stated funds had also been added so that he could attend a conference and get his re-certification.

EMS \$1,086,931.00 ↑ 50% change

Mr. Jones stated there had been a \$4,000.00 increase on the EMS side of this budget. He stated this was mainly for the increase in retirement and insurance. He stated he had already spent what was in his maintenance budget this year. He stated one of his spare units had blown a motor. He complimented the Road Department on the work they had done rebuilding this motor in house. He stated his fuel line item had a balance of \$8,000.00. He stated he was still \$12,000.00 to the good in his medical supply budget. He stated he realized some of these funds would be spent before the end of the year but overall he should have enough to cover any line item overages.

Chairman Storter Long asked what Mr. Jones would cut out of this budget if he had to cut something.

Mr. Jones stated this budget was right on. He stated drugs were not being manufactured. He stated he had recently changed the protocol for the use of saline in IV drips. He stated he was not starting as many IV's because of the shortage of saline. He stated Epi-4 pens used to be purchased for \$2.10/box and were now almost \$7.00/box. He stated the Board may be able to cut some out of the medical supplies. He further explained that the professional services line item had increased because of the billing company's invoices. He stated the billing company had collected \$205,302.00 in 2012 - 2103. He stated they had collected \$145,000.00 so far this year. He stated the billing company prepared the audits for the EMS Department and kept them legally compliant with Federal Laws. He stated he had submitted some increases in rates to County Manager Carlisle. He stated these increases would be presented to the Board in the near future. He stated he had submitted a letter to Okeechobee requesting renewal of the contract for mutual aid in Buckhead Ridge. He stated this contract would expire in September of this year.

Commissioner Echols expressed concern with renewal of this contract.

Mr. Jones stated it was his understanding that the contract would be renewed. He stated 170 calls were run in Buckhead Ridge last year. He explained that EMS Consultants sent out the bills and the Explanation of Benefits came back to Mrs. Colegrove. He stated Mrs. Colegrove then reconciled these statements and turned them into the Finance Department.

FIRE DEPARTMENT \$280,237.00 ↓ 7.27% change

MOORE HAVEN FIRE DEPARTMENT \$14,000.00 ↓ 30 % change

Mr. Jones there had been a \$21,000.00 reduction in this budget.

Chairman Storter Long stated \$15,000.00 of this was cut from Volunteer pay. She asked if there were fewer volunteers this year.

County Manager Carlisle stated he had reviewed the past 6 – 7 months and stated that unless something drastic happened he did not feel that the fire department would be using that much volunteer time.

Mr. Jones stated he had been very conservative in his purchases. He stated this year had not been a very bad fire season. He stated he would do everything he could to maintain the current level of services.

Commissioner Echols stated the miscellaneous office supplies line item could probably be trimmed a little bit based on the history.

Chairman Storter Long agreed. She asked Mr. Jones what he would cut out of this budget if he had to cut something.

Mr. Jones stated he had just spent \$300.00 - \$400.00 for reports. He stated the miscellaneous office supply line item could probably be reduced to \$500.00.

Chairman Storter Long stated only \$3,656.00 had been spent on equipment this year and the requested budget totaled \$33,000.00. She asked if Mr. Jones was anticipating some purchases this year.

Mr. Jones stated this line item was where he purchased all of his hoses, bunker gear, etc. out of. He stated he had to do air masks testing this year. He stated he had also begun providing physicals for the volunteers.

County Manager Carlisle reminded the Board that there may be some things needed for the new EOC Building and urged them to reconsider cutting the \$1,000.00 miscellaneous office supply line item.

EMS AWARDS GRANT \$12,274.00 New Line Item

ANIMAL CONTROL \$53,290.00 ↓ 12.66% *change*

County Manager Carlisle stated the salary in this budget had been reduced to what the actual salary had been last year; however, after talking with staff the overtime would need to be added back in due to the night and weekends calls and coverage while the Animal Control Officer was on vacation.

Chairman Storter Long stated the calls were now going to the Community Development Department. She stated they were getting some software that would track all of the calls. She questioned if the Animal Control Officer was still reporting to the Public Safety Department.

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County Manager Carlisle stated he was responsible under Mr. Jones for oversight of the drugs. He stated Inga Williams, Planning Director, would be keeping Mr. Ashworth's time sheets.

Mr. Jones stated he held the DEA form for the County to buy 2 different drugs used by Mr. Ashworth.

COMMISSIONERS **\$722,617.00 ↑ 5.59%**

Brenda Choban, Finance Department, stated the Professional Services line item would have to be increased by \$13,750.00 because the grant administration fees had been calculated at 2% and they should have been 2.5%.

County Manager Carlisle stated CAS Governmental Services was being paid the \$12,000.00 from this budget before but they were not collecting their contractual percentages.

Chairman Storter Long stated the new amount would be \$153,750.00. She questioned what insurance increased.

Mrs. Choban stated all of the insurance had not been paid yet. She stated she did not believe the insurance was pro-rated out properly. She stated the insurance was split between Workers Compensation, Property, and Liability. She stated General Fund, Transportation, Building and Solid Waste should also be included.

AUDITOR **\$124,500.00 ∅ change**

Chairman Storter Long stated the Board would be advertising this year for next year's services.

COUNTY ATTORNEY **\$82,326.00 ∅ change**

Chairman Storter Long stated this budget had remained the same and year to date expenditures were actually down. She stated the Board may wish to consider entering into a contract with Attorney Pringle because he did give a lower rate.

BOCC TECHNOLOGY **\$101,450.00**

Chairman Storter Long stated this budget had been established last year.

County Manager Carlisle stated \$150,000.00 had been budgeted for technology needs. He stated this line item had been reduced to \$100,000.00. He stated he understood that the Commission wanted to have the IT purchases come out of this fund.

Commissioner Echols stated there were some Constitutional Officers that were budgeting for technology purchases in their own budgets. He stated this was double budgeting.

County Manager Carlisle stated the Constitutional Officers had different maintenance software in their budgets. He stated these funds could be used to purchase new software.

There was a discussion about what these funds were being reserved for and what services were covered under Jessie Wallace's contract.

County Manager Carlisle stated this budget could be reduced but he would like to keep at least \$60,000.00 in it.

Chairman Storter Long suggested reducing this budget to \$65,000.00.

COURT TECHNOLOGY

Mrs. Choban explained that this budget used to be budgeted under both Court Technology and Court Administration. She stated it had been pulled from Court Technology and placed under Court Administration.

OTHER CONTRACTED SERVICES

Mrs. Choban stated this budget had been deleted because it was part of the Juvenile Justice program and so far the County had not reached the amount where we would have to pay anything.

TRANSFERS

Mrs. Choban explained that the only transfer being done this year was for 911.

PLANNING \$153,268.00 ↓ 16.07% *change*

Chairman Storter Long asked if this was a stand-alone budget yet.

County Manager Carlisle stated he believed this budget would be stand-alone when the EOC permit was issued.

Chairman Storter Long questioned why the retirement line item had decreased.

Mrs. Choban stated senior management was no longer being paid.

CODE ENFORCMENT \$20,462.00 ↑ 58.67% *change*

County Manager Carlisle stated this position was budgeted for 5 days a week at almost 5 hours a day. He stated this position was only part time last year.

COMMUNITY SERVICES \$205,232.00 ↑ 33.46% *change*

Jenny Allen, Community Services, explained that the Medicaid Nursing Home was a flat fee and was determined by the State and paid month to month. She stated the County was only obligated up to \$50,000.00 plus on the HICRA and if was not spent it was not spent.

MAINTENANCE \$194,519 ↑ 1.47%

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Chairman Storter Long stated this budget had increased because of insurance. She questioned what the utilities were for the maintenance department.

Mrs. Choban stated this maintenance line item was for the other County owned buildings other than the courthouse, the community centers, and the fire departments. She stated this covered the Health Department, Doyle Conner Building, the old jail building, and the rodeo grounds.

COURTHOUSE MAINTENANCE	\$249,837.00 ↑ 68.24%
COMMUNITY CENTER MAINTENANCE	\$28,000.00 ∅ <i>change</i>

Mrs. Choban stated that according to Dawn Oliver, Court Administration, the cost of the new server could come out of the budget for the user fee that totaled \$114,000.00.

Chairman Storter Long questioned why these funds could not pay some of the utilities at the courthouse.

Mr. Jones stated the \$30.00 user fee fund could be used for things such as courthouse maintenance, David Longwell's salary, or utilities. He stated the Board would set the percentages for each use.

Mrs. Choban stated the revenue was in the County's restricted funds. She referred to a sheet behind tab 28 that showed all of the restricted funds. She stated the total cash carried forward in revenue for the court facilities, intergovernmental radio, driver's education, Buckhead Ridge utilities, cemetery perpetual care, tourist development, and law enforcement totaled \$783,809.00. She stated the expenditures also totaled \$783,809.00. She stated this was a wash and the only difference was the courthouse facilities expense was not shown on the re-cap under restricted. She stated this figure was shown under the courthouse budget.

Vice Chairman Stanley expressed concern with double counting the expenses.

Ms. Brown stated that whatever the Board decided to spend out of the \$30.00 user fee had to be approved by the Chief Judge.

There was a discussion regarding the use of the \$30.00 user fee and how it was being shown in the budget.

Mrs. Choban asked if there had been some discussion about using a portion of these funds for the foundation repairs and the electrical work that was still needed.

County Manager Carlisle stated this was his plan but if the Board wished to use the funds another way he would have to find another way to do the foundation work.

Commissioner Echols asked if one cent funds could be used for this project.

County Manager Carlisle stated this project would be considered maintenance and not new construction.

Ms. Brown read from the Ordinance for the one cent funds – the funds can be used for construction of additional office space and maintenance facilities; construction, upgrade, and expansion of road systems; construction, upgrade, and expansion of County and Municipal public works; and improvement of community centers and recreational facilities.

BUDGET DISCUSSIONS

Chairman Storter Long asked how the Board wished to proceed with balancing the budget.

Commissioner Echols stated he did believe the Board could look to balance the whole budget this year.

County Manager Carlisle reminded the Board that part of the deficit included deficit that was not spent last year. He stated \$850,000.00 had been set aside for the Business Park and \$250,000.00 for a self-insured fund had been set aside.

Chairman Storter Long stated if the Board eliminated special projects the budget would be just about balanced.

County Manager Carlisle stated part of the \$850,000.00 would be offset by the \$250,000.00 that he had asked Dale Milita to pursue.

Chairman Storter Long asked if the water and sewer were finished.

County Manager Carlisle stated he believed the water and sewer were finished but the electric was not.

Mr. Brown stated the sewer had been installed but there was no water or electric.

Commissioner Echols stated the bottom line was that there was \$426,661.00 in additional expenses from last year.

Mrs. Choban stated the revenues could be adjusted by \$21,642.00 since she had received the State projections.

Chairman Storter Long suggested that the Board go page by page and make their cuts.

COUNTY MANAGER

The Board reduced the travel expenses line item in this budget to \$2,500.00 and the subscriptions/memberships to \$800.00.

HUMAN RESOURCES

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The Board reduced the Office Supplies line item in this budget to \$1,500.00.

LIBRARY

The Board reduced the Special Pay line item in this budget to \$0; adjusted the salary line items to reflect the correct amounts; deleted the \$593.00 from the Library Budget line item; and reduced the Travel and Per Diem to \$800.00; and adjusted the difference to make this budget total \$73,500.00.

COUNTY AGRICULTURE EXTENSION

The Board reduced the Travel and Per Diem to \$900.00;

There was a discussion regarding how much the Board wished to cut from the total County budget.

BOCC TECHNOLOGY FUND

The Board reduced the BOCC Technology Fund to \$65,000.00.

HENDRY GLADES MENTAL HEALTH/SUNRISE COMMUNITY

Commissioner Echols suggested reducing the Hendry Glades Mental Health budget to \$1,000.00 deleting the \$4,300.00 Sunrise Community budget and suggested that the Constitutional Officer's hold their budgets to what they requested last year plus any increases in retirement and insurance.

The Board agreed to reduce the Hendry Glades Mental Health budget to \$2,500.00.

FIRE DEPARTMENT

Mr. Jones stated he could reduce line item 410 to \$700.00; reduce line item 420 – Postage to \$100.00; reduce line item 643 to \$30,000.00; delete the \$14,000.00 from the Moore Haven line item; and reduce the miscellaneous operating line item to \$500.00. He stated these reductions plus what had already been reduced totaled \$40,282.00 in the Fire Department budget.

The Board agreed to these reductions. (\$18,100.00)

ECONOMIC DEVELOPMENT

The Board agreed to reduce this budget to \$36,560.00 total.

COMMUNITY ASSOCIATION MAINTENANCE

The Board discussed reducing the maintenance line item to \$0 making this total budget \$20,000.00 but did not make a final decision.

PROPERTY APPRAISER

The Board agreed to leave the purchase of new software in this budget; however, they deleted the \$5,000.00 Contingency Fund making this total budget \$581,253.00.

PROBATION

It was the consensus of the Board to transfer the Probation Department to Court Administration for supervision and make the needed \$12,964.00 adjustment to this budget.

Mrs. Choban stated once the adjustments were made for the grant administration fee and the Probation Department the budget would be decreased by \$55,442.00. She stated \$21,642.00 would then be added to the revenues. She stated the difference in revenues and expenditures would total \$44,442.00. She stated this amount included the reduction in the Fire Department budget.

PAY RAISE FOR EMPLOYEES

County Manger Carlisle stated he had reviewed the figures and it would cost approximately \$100,053.00 to give each County employee a 2.5% pay increase.

Commissioner Beck left the meeting at 3:30 p.m. due to another meeting engagement.

Chairman Storter Long stated the Clerk of Court had several employees that were partially funded by the State and the Board would have to make up the difference.

County Manager Carlisle stated the pay raise could be given as a one-time lump sum.

Mr. Brown commented on his preference of giving a flat rate increase across the board.

Ms. Brown stated the \$30 fee was to be used to fund State court facilities and the fee could be used for maintenance, renovations, and utilities. She explained that the entire courthouse could not all be considered a court facility. She stated Dawn Oliver would be present at the next budget workshop to discuss this matter.

Commissioner Echols stated he would rather give a salary increase than a lump sum payment.

County Manager Carlisle stated he would bring back a couple of options. He stated there were approximately 140 employees who had been here over 1 year.

Ms. Brown stated most of her employees were split and paid by the Board and the State. She stated she had contacted some other courthouses to see how this was handled and had been informed by them that some Boards fund the salary increases and some do not. She stated it would not be fair to give half of her employees a raise and not the other half.

County Manager Carlisle stated this figure did not include funding the state funded employees in the Clerk's Office.

Commissioner Drake asked that County Manager Carlisle get the figures on funding the raises for these employees also.

County Manager Carlisle stated he would get both figures so the Board could make a final decision.

TRANSPORTATION TRUST

1. ROAD DEPARTMENT

There was a brief discussion about this budget but no changes were made.

2. PARKS DEPARTMENT

The Finance Department will need to enter the retirement and insurance rate increases in this budget.

MSTU- LE

This only increase in this budget was the increase in retirement and insurance rates.

BUILDING DEPARTMENT

There was no discussion.

911 \$154,000.00

There was a brief discussion regarding this budget. \$15,008.00 will be transferred from the General Fund to cover the difference in this budget.

SHIP

There were no changes made to this budget.

CAPITAL OUTLAY

Mrs. Choban stated the EOC Building was under this budget in the amount of \$4.2 million; \$150,000.00 - 2nd part of a waste water grant; \$250,000.00 storm water grant; 5 road programs; and \$1,000.00 for interest. She stated in the Cash Carried Forward there was the balance of the courthouse grant monies budgeted at \$506,000.00 and because of telephone updates/upgrades this number could change. She stated there was \$112,688.00 budgeted for the Community Development building which was pledged out of the one cent funds and a FP & L contribution.

Chairman Storter Long suggested doing a transfer back to the one cent fund. She asked that this item be placed on the next Board meeting agenda for consideration.

Mrs. Choban stated there was a total of \$1,723,487.00 in the unpledged one cent fund. She stated this budget would run through September 30, 2015. She stated these monies were collected on a monthly basis. She stated Kirby Thompson Road, Ortona Locks, SR 78 (Canal Street), Loop Road, SR 78 (Old Lakeport Road), CR 733 (Main Avenue – Palmdale) were all scheduled to be completed this year with SCOP & SCRAP funding. She stated the Library Fund totaled \$137,105.00; South Glades Community Center had \$30,000.00 budgeted; Moore Haven Community had \$55,075.00 budgeted

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of this \$5,075.00 had been in the budget and \$50,000.00 was the last year of the contribution to Glades Youth Livestock.

SOLID WASTE

There were no changes made to this budget.

There being no further discussion Chairman Storter Long adjourned the workshop at 4:11 p.m.

Donna Storter Long, Chairman

ATTEST:

Sandra H. Brown, Clerk of the Circuit Court

Approved: July 28, 2014

THESE MINUTES ARE NOT A VERBATIM RECORD. TAPES ARE AVAILABLE FOR ANYONE INTERESTED IN LISTENING TO THE ENTIRE MEETING.